Millstream Facilities Permit

Not completed

* Choose One:	Millstream
* Choose One:	Non-rental
* Organization:	Tech Prep
* Activity:	staff meeting
* Anticipated Attendance:	8
* Contact Person:	Judy Ennis
* Address:	709 Normandie Bowling Green
* Phone:	(419) 352-2019
* Email:	judith.ennis@utoledo.edu
* Facility Needed: (Check all that apply)	☒ Millstream Cafe Meeting Room

If that room is not available any room will do

School day usage (check which periods):

Day(s) & Date(s) Reserved (Please include the year):

December 3rd 12-4 after Stakeholders meeting

* Time doors need to be open:	08:00 am
* Time activity is to begin:	12:00 pm
* Time doors are able to be locked:	04:00 pm

Special equipment needed: (Check all that apply)

Please supply an explanation for each check above:

CONDITIONS

: In consideration of the issuance of this permit, the permittee agrees that it will defend, indemnify and hold harmless the Findlay City Schools from and against any and all claims for loss, damages or injury to persons or property arising out of the premises including, but not limited to , employees, invitees, members, guests, agents, contractors and subcontractors of the permittee and further agrees to enforce the no smoking rule of the Findlay City Schools. Notification of cancellations must be made at least one week prior to event.

Signature of responsible person:

X	Signed: **judy ennis**
	Stamped: **10/24/2018 8:45:45 AM; 50.51.95.120;**

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*Once you receive the approved form, make sure to bring a copy of the permit with you the day of your event.

In case of an emergency, call (419) 348-3460 and/or 911.

*   Who will check on special facilities?   jshank@fcs.org

Activity Secretary's Permit granted by:

X	Signed: **Wendy Pueschel**
	Stamped: **10/24/2018 11:55:44 AM; 66.114.28.18;**

Activity Principal's Permit granted by:

Special Facility (Athletic, Food Service, or Auditorium) Permission Granted?

Maintenance Supervisor's Permit granted by:

Custodial Permit granted by:

Reason for denial or other message: