

Millstream Facilities Permit

For: **Clarke, Mary Ann**

Sent To: User - phamlin

Sent On: 5/23/2018 9:48am CT

Sent By:

Not completed

* Choose One:

Millstream

* Choose One:

Non-rental

* Organization:

Curriculum

* Activity:

Jr. Scholars Breakfast

* Anticipated Attendance:

100

* Contact Person:

Judy Withrow

* Address:

Administration

* Phone:

(419) 425-8296

* Email:

jwithrow@fcs.org

* Facility Needed: (Check all that apply)

☒ Millstream Cafe

breakfast buffet - tables can be set up in any way to accommodate 100 people

School day usage (check which periods):

Day(s) & Date(s) Reserved (Please include the year):

Wednesday, Oct. 24, 2018 - decorate tables at 2:30 p.m.

Thursday, Oct. 25, 2018 - breakfast before school - 6:30 to 7:30 a.m.

* Time doors need to be open:

06:10 am

* Time activity is to begin:

06:30 am

* Time doors are able to be locked:

07:30 am

Special equipment needed: (Check all that apply)

☒ Sound

Please supply an explanation for each check above:

Podium and microphone

CONDITIONS

: In consideration of the issuance of this permit, the permittee agrees that it will defend, indemnify and hold harmless the Findlay City Schools from and against any and all claims for loss, damages or injury to persons or property arising out of the premises including, but not limited to , employees, invitees, members, guests, agents, contractors and subcontractors of the permittee and further agrees to enforce the no smoking rule of the Findlay City Schools. Notification of cancellations must be made at least one week prior to event.

Signature of responsible person:

X

Signed: **Judy Withrow**

Stamped: 5/23/2018 9:52:26 AM; 66.114.28.21; Employee - #116 - Mary Ann Clarke;

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***Once you receive the approved form, make sure to bring a copy of the permit with you the day of your event.**

In case of an emergency, call (419) 348-3460 and/or 911.

* Who will check on special facilities?

phamlin@findlaycityschools.org

Activity Secretary's Permit granted by:

X	Signed: Wendy Pueschel Stamped: 5/25/2018 6:57:44 AM; 66.114.28.18;
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Activity Principal's Permit granted by:

Special Facility (Athletic, Food Service, or Auditorium) Permission Granted?

Maintenance Supervisor's Permit granted by:

Custodial Permit granted by:

Reason for denial or other message:

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